



**PURCHASE ORDER APPENDIX QCI-06-063 (ARPRO 967)  
SUPPLIER PRODUCT ASSURANCE REQUIREMENTS**

**I. PURPOSE**

This document establishes requirements applicable to items ordered under the Purchase Order of which this form, ARPRO 967 is a part, to assure that such items are of the required quality and reliability. It contains general requirements for product assurance, which are applicable unless expressly excluded in the Purchase Order, and Special Product Assurance Requirements (SPARS) which apply as designated.

**II. GENERAL REQUIREMENTS**

Unless otherwise specified in the purchase order, the following general requirements apply to this purchase order:

**A. PROHIBITED PRACTICES**

1. Unauthorized Repairs: Supplier may not repair any part that is damaged or found to be faulty during fabrication without the express written permission of the Arrowhead. Defects in castings or forgings shall not be repaired by any method unless authorized by the Arrowhead in writing.
2. Unauthorized Material Substitution: Unauthorized material substitutions are not permitted on Buyer's Parts. Unauthorized material substitution includes any deviation from the engineering definition of a raw material. Engineering definition includes Buyer design drawing and applicable specifications, product specification, form, size, shape, chemistry, melt method, origin, temper/condition, product testing or surface finish. Alternate materials specified in the engineering definition (and often described as approved material substitutions therein) do not constitute unauthorized material substitution.

3. Counterfeit Parts:

To prevent the use of counterfeit parts:

- a) Supplier shall not furnish to Buyer any Parts under this Contract that are "Counterfeit Parts," defined as parts or separately-identifiable items or components of parts that: (i) are an unauthorized copy or substitute of an Original Equipment Manufacturer or Original Component Manufacturer (collectively, "OEM") item; (ii) are not traceable to an OEM sufficient to ensure authenticity in OEM design and manufacture; (iii) do not contain proper external or internal materials or components required by the OEM or are not constructed in accordance with OEM design; (iv) have been re-worked, re-marked, re-labeled, repaired, refurbished, or otherwise modified from OEM design but not disclosed as such or are represented as OEM authentic or new; or (v) have not passed successfully all OEM required testing, verification, screening, and quality control processes.
- b) Supplier shall implement an appropriate strategy to ensure that Parts furnished to Buyer under this Contract are not Counterfeit Parts. Supplier's strategy shall include, but is not limited to, the direct procurement of items from OEMs or authorized suppliers, conducting approved testing or inspection to ensure the authenticity of items, and, when items are to be procured from non-authorized suppliers, obtaining from such non-authorized suppliers appropriate certificates of conformance that provide one or more of the following: (i) the OEM's original certificate of conformance for the item; (ii) sufficient records providing unbroken supply chain traceability to the OEM; or (iii) test and inspection records demonstrating the item's authenticity.
- c) Counterfeit Parts delivered or furnished to Buyer under this Contract are deemed nonconforming. If Supplier becomes aware or suspects that it has furnished Counterfeit Parts to Buyer under this Contract, Supplier promptly shall notify Buyer and replace, at Supplier's expense, such Counterfeit Parts with OEM or Buyer-approved Parts that conform to the requirements of this Contract. Supplier shall be liable for all costs related to the replacement of Counterfeit Parts and any testing or validation necessitated by the installation of authentic Parts after Counterfeit Parts have been replaced. The remedies contained in this article are in addition to any remedies Buyer may have at law, equity, or under other provisions of this Contract.

- d. Supplier bears responsibility for procuring authentic Parts or items from its subcontractors and shall ensure that all such subcontractors comply with the requirements of this article.
4. GIDEP (Government - Industry Data Exchange Program) – Supplier shall notify Arrowhead Products in writing if a GIDEP Alert is received and the alert affects product delivered or in transit to Arrowhead.
5. Change in Approved Processes, Materials or Procedures: Supplier shall not change any process, material and/or procedure without prior written approval from Arrowhead.
6. Improper Re-submittal: Articles rejected by the Arrowhead and subsequently resubmitted to the Arrowhead shall be clearly and properly identified as resubmitted articles.
7. Notification of Owner/Management/Facility Changes: Supplier shall notify Arrowhead Products a minimum of sixty (60) days in advance of any planned changes to processes, equipment, materials or services related to products provided to Arrowhead, including changes of any manufacturing locations, to enable Arrowhead Products to plan for and mitigate any risks to schedule, processes or products. Supplier shall also provide notification of all ownership and senior management changes as soon as they have been announced.
8. Flow down of Requirements:  
Supplier shall flow down to external providers (suppliers) applicable requirements including customer requirements.
9. Test Specimens:  
Supplier shall provide test specimens for design approval, inspection/verification, investigation, or auditing.
10. Employee Awareness  
Supplier shall ensure that employees are aware of:
  - their contribution to product or service conformity;
  - their contribution to product safety;
  - the importance of ethical behavior.

## **B. RESPONSIBILITY FOR CONFORMANCE**

Neither surveillance, inspection and/or tests made by the Arrowhead, or his representatives at either the Supplier's or Arrowhead's facility, nor the Supplier's compliance with all applicable Product Assurance Requirements shall relieve the Supplier of the responsibility to furnish items which conform to the requirements of the Purchase Order. The performance of the supplier shall be monitored by Arrowhead Products.

The Purchase Order, as well as documents attached to and/or provided under this Purchase Order, may contain technical data, the use of which is restricted by the US Arms Export Control Act. This data has been provided in accordance with, and subject to, the limitations specified in paragraph 126.5 of the International Traffic in Arms Regulations (ITAR) and/or Export Arms Regulations (EAR). By accepting this data, the consignee agrees to the requirements of the ITAR and / or EAR. All provided data/information shall be returned to Arrowhead products after the quotation process or contract duration.

## **C. DOCUMENTATION**

Documentation shall be verified for fulfillment of all Supplier Product Assurance Requirements specified by P.O. or Offsite Work Order (OWO) for outside processing; including proper certifications, test reports, data sheets, first article inspection reports, identification, etc. All reports shall contain accurate and correct information. If documentation errors are detected, a corrective action may be generated and hardware may either be rejected or returned.

## **D. CERTIFICATE OF COMPLIANCE AUDIT**

Certifications furnished under the terms of the purchase order shall be supported by test records and data and are subject to audit by Arrowhead Products.

**E. CORRECTIVE ACTION REQUESTS**

When a quality problem exists, Arrowhead Products may request corrective action from the Supplier. Such requests require timely responses and should include the following information: Analysis of the cause of the problem, statement of the action taken, and the effectivity date of the action. Requests for extension of due dates shall be directed to the Arrowhead Products buyer.

**F. RIGHT OF ACCESS**

Supplier shall allow right of access to Arrowhead Products, its customers, and regulatory authorities to the applicable areas of facilities and to applicable documented information, at any level of the supply chain.

**G. PHYSICAL INVENTORY OF TOOLING**

A periodic (18 Month Interval) physical inventory of tooling will be requested by Arrowhead Products' Tooling & Property Coordinator. All Suppliers that receive this request must perform, record, and disclose their physical tooling inventory results in the time allotted by the Tooling & Property Coordinator.

**H. METAL/ RAW MATERIAL REQUIREMENTS**

For all purchased parts containing metallic raw material, the supplier shall provide shipping documentation that provides verification that the material supplied is DFARS 252.225-7008, 252.225-7009 and/or DMS 2201 (domestic only) compliant (i.e. melt source, melt country), unless otherwise specified on the purchase order. Any and all raw material shall be provided from a domestic or qualified country melt source (DFARS 252.225-7008), unless otherwise specified on the purchase order. Requests for deviation must be submitted to the Arrowhead, in accordance with Paragraph 16. Multiple heat lots are permissible, provided segregation is maintained up to and thru time of shipment.

The following lists of countries are DFAR Qualified (Ref: DFARS 225.003);

Australia, Austria, Belgium, Canada, Czech Republic, Denmark, Egypt, Estonia, Germany, France, Greece, Israel, Italy, Japan, Latvia, Lithuania, Luxembourg, Netherlands, Norway, Poland, Portugal, Slovenia, Spain, Sweden, Switzerland, Turkey, United Kingdom of Great Britain and Northern Ireland.

**J. NONCONFORMING PROCESS, PRODUCT, SERVICE (already delivered or rendered)  
(DISCLOSURE LETTER)**

The Supplier must notify Arrowhead Products within 48 hours of nonconforming processes, products, or services that have already been delivered or rendered.

Company letterhead is to be used and a management representative must sign the notification. The Supplier shall submit the notification by emailing Arrowhead Products.

Notification must include as a minimum:

- a) A clear description of the nonconformity
- b) Affected part number(s) along with traceability number (serial number, lot number, manufacturing date, etc.)
- c) Delivered quantity
- d) Short term corrective action (containment plan) including replacement parts availability (schedules)
- e) Potential impact on aircraft safety, if known
- f) Root cause analysis
- g) Corrective action implementation (serial number, lot number, data code, etc.)
- h) Long-term corrective action details and schedules

Upon closure of the nonconformity, the Supplier is to provide Arrowhead Products a closing statement with status of non-conforming parts, as well as status, if required, of the long-term corrective action.

**K. FOD (FOREIGN OBJECT DAMAGE / FOREIGN OBJECT DEBRIS PREVENTION)**

Suppliers shall maintain a FOD prevention program appropriate to their company and their product using AS9146 as a guideline.

### **III. PRODUCT QUALITY ASSURANCE REQUIREMENTS**

#### **1. CHEMICAL & PHYSICAL TEST REPORTS**

Chemical and Physical Test Reports reflecting test results shall accompany each shipment of articles defined in this purchase order. The Supplier shall provide proper traceability of raw material to any product manufactured or produced on this order. Theoretical or Range Results for Aluminum shall be acceptable, unless otherwise specified on the purchase order.

- a. Test reports for each part number and serial number.
- b. Test reports for each part number and each lot/batch/heat number of material.

#### **2. CERTIFICATION OF CONFORMANCE**

The Supplier shall provide a Certificate of Conformance (C of C) with each shipment of items covered by this purchase order. The Certificate of Conformance shall represent the Supplier's commitment that:

The following minimum requirements must be included on the certificate:

- a) Supplier Name
  - b) Supplier address
  - c) Purchase order number
  - d) Purchase order revision number
  - e) AP part number, customer part number as applicable
  - f) Specification number s) in accordance with drawing requirements and any other technical definition as specified on the purchase order.
  - g) Specification revision (s)
  - h) Date of Certification
  - i) Quantity delivered
  - j) Shelf life, Expiry date, as applicable
  - k) Serial number, or lot/batch number and/or manufacturing date
  - l) Signature of authorized company personnel
- a. Materials used are those which have been specified by Arrowhead, and that the items delivered were produced from material for which the Supplier has on file reports of chemical or physical analyses and any other required evidence of conformance of such items to applicable specifications.
  - b. Processes used in fabrication of items delivered are in compliance with applicable drawing specifications forming a part of the purchase order.
  - c. The products and/or services meet all applicable drawings at a specific revision and amendment level, specifications and contractual requirements.
  - d. FAA 8130-3 (Domestic / Export / Dual Release EASA) as applicable.

Certificates of Conformance under this requirement shall not be used in lieu of other requirements for reports specified by this purchase order.

#### **3. AS9102 FAIR**

First Article Inspection Report per AS9102 is required. The first article part (1 ea.) shall be identified ('first article'). The AS9102 First Article Inspection Report shall include all applicable B/P characteristics and notes, noting tolerance limits and actual measured values of the first article part. Averaging of inspection results or "Best Fit" functions within CMM programs are not acceptable methods of reporting inspection results; actual measured values must be provided on all first article parts.

- A) AS9102 FAIR Dimensional check sheets including the heat number, part number, batch/lot number traceable to the raw material used shall specify the characteristics and shall indicate acceptance by the supplier's acceptance stamp. Whenever fixtures or tooling are used in lieu of inspection gauges, the fixture or tool numbers must be referenced on this check sheet. If measurements are captured using a CMM, Laser

Tracker, Articulating arm CMM, etc. the results report must be included with the AS9102 First Article Inspection Report. In addition to First Article Inspection Reports, the required form for Dimensional Check Sheets is the AS9102 Form 3 Latest Revision.

A full or partial FAIR is required to address any of the following changes:

1. A change in the design affecting fit, form or function of the part.
2. A change in manufacturing source(s), process(es), inspection method(s), location of manufacture, tooling or materials, that can potentially affect fit, form or function.
3. A change in numerical control program or translation to another media that can potentially affect fit, form or function.
4. A natural or man-made event, which may adversely affect the manufacturing process.
5. A lapse in production for two years or as specified by the Customer.

#### **4. CONTROL OF SPECIAL PROCESSES**

The Supplier must be approved by Arrowhead Products to perform required special processes or must use Special Process Suppliers acceptable to Arrowhead Products' customers.

When Customer approval is required to perform a special process, use the customer-designated or approved source (supplier). A list of the customer approved Special Process Suppliers will be provided upon request.

Special processes indicated below require approval or certification of the process equipment and the procedures. Certification by a responsible representative of the Special Process Supplier shall be provided for each process performed and included with each shipment.

Certificate shall indicate all special processes performed and applicable specification including class, type, grade, etc., as applicable.

- a) Chemical treatment, plating and coating
- b) Brazing, soldering, welding
- c) Thermal treatment
- d) Non-destructive - chemical, metallurgical and engineering test services
- e) Special cleaning

#### **5. ARROWHEAD SOURCE INSPECTION**

Items to be delivered under this purchase order require inspection, tests or surveillance by the Arrowhead Quality Representative at the Supplier's plant. The Supplier shall notify Arrowhead Products' Buyer when the final inspection process is completed and the hardware is acceptable. Source inspection by the Arrowhead Products Quality Representative will consist of reviewing the shippable documentation and performing and/or witnessing random dimensional inspection(s) on drawing characteristics. Arrowhead Products' Quality Representative may participate in the manufacturing/inspection process at any time from inception until the hardware is complete. The level of involvement at the Supplier's plant will be dependent on the complexity/criticality of the hardware and the Supplier's performance to the Arrowhead Products requirements.

Source inspection does not relieve the Supplier of the responsibility for compliance with all requirements of this purchase order. Evidence of source inspection must accompany or be shown on the shipping documents. Arrowhead Products reserves the right of final acceptance at the Arrowhead Products facility. Items submitted under this clause shall have passed Supplier's inspection.

- a) In-process and final inspection or tests or both are required. Parts, assemblies, processes and tests are subject to detailed inspection by an Arrowhead Quality Representative prior to assembly, test and/or delivery.
- b) Final inspection and/or test(s) by an Arrowhead Quality Representative are required prior to delivery.
- c) In-process inspection and/or test(s) by an Arrowhead Quality Representative are required prior to delivery.

## **6. GOVERNMENT SOURCE INSPECTION**

During performance on this order, your Quality Control or inspection system and manufacturing processes are subject to review by authorized Government Representatives.

- a) Government inspection is required prior to shipment from your plant. Upon receipt of this order promptly notify the Government Representative who services our facility.
- b) Government inspection or release of product prior to shipment is not required unless you are otherwise notified. Supplier shall provide a copy of this order to his Government Representative upon his request.

## **7. QUALITY CONTROL SYSTEMS**

The Supplier's Quality Management System shall comply with the requirements of:

- a) ~~Mil-Q-9858 (issue in effect on date of order) (obsolete)~~
- b & c) ISO 9001
- d) ~~ISO 9002 (obsolete)~~
- e) AS9100

## **8. RECORD RETENTION, MAINTENANCE AND DISPOSITION**

By acceptance of the Purchase Order, the Supplier certifies that objective evidence of conformance to the drawings, specification, as required by the Purchase Order, will be on file and available for examination by Arrowhead for:

- a) 7 years
- b) 10 years
- c) Life of Program
- d) Rolls Royce P.O.'s, per latest SABRe requirements
- e) Per Customer specific requirements
- f) 15 years
- g) Indefinitely

The supplier shall ensure records of the supplier's subcontractor(s) shall remain on file by the supplier's subcontractor(s) or the supplier for the same specified retention period.

The supplier shall make such records available to Arrowhead Products and its authorized representatives, its customers, and regulatory authorities.

When requested by Arrowhead Systems, the supplier shall make specified records available in the English language.

At any time during the identified retention period, at Arrowhead Products' request, the supplier will deliver such records or any part thereof in format / media and within a time frame as agreed to by both parties, to Arrowhead Products, at no additional cost.

At expiration of the retention period, if there is intent to dispose of such records, then prior to disposal, the supplier shall notify Arrowhead Products in writing. Arrowhead Products reserves the right to request delivery of such records. In the event Arrowhead Products chooses to exercise this right, the supplier shall promptly deliver such records to Arrowhead Products at no additional cost on media agreed to by both parties.

At expiration of the retention period, Arrowhead Products shall direct the supplier of the disposition method, depending on the records' criticality and confidentiality.

#### **9. IDENTIFICATION (Item / Piece)**

Each item/piece covered by this order shall be identified completely as specified:

- a. Electro-chemical etch
- b. Perma-ink stamp or electro-etch optional
- c. Steel impression stamp
- d. Tag Identify
- e. Bag identify
- f. Drawing/Specification nomenclature
- g. Arrowhead and Manufacturer's part number and revision (include DCN &/or EO if applicable)
- h. Serial Number
- j. Heat/Batch Number
- k. Purchase order Number
- l. Cure date/Manufacture date
- m. Quantity
- n. Laser Mark
- p. Engrave

#### **10. IDENTIFICATION (Lot / Batch)**

Each lot/batch container covered by this order shall be identified completely as specified:

- a. Electro-chemical etch
- b. Perma-ink stamp or electro-etch optional
- c. Tag identity
- d. Bag identity
- e. Wax crayon identity
- f. Drawing/Specification nomenclature
- g. Arrowhead and Manufacturer's part number and revision (include DCN &/or EO if applicable)
- h. Heat/Batch Number
- j. Purchase Order Number
- k. Cure/Manufacture Date
- l. Quantity
- m. Laser Mark
- n. Engrave

#### **11. IDENTIFICATION (Commercial)**

Commercial (catalog and proprietary items) identification will be acceptable in the fulfillment of this order.

#### **12. IDENTIFICATION (Sheet Stock)**

All sheet stock shall be line marked with the material type of alloy, material specification numbers, heat number, the condition (if applicable), manufacturer's identification and nominal thickness.

#### **13. IDENTIFICATION (Coiled / Rolled Material)**

Coiled stock and rolled material shall be identified by a method integral to the core and which will be visible until the material has been completely removed from the core. The identification shall include as a minimum, material type



or alloy, condition (if applicable), nominal thickness, heat/batch number, purchase order number and material specification number.

#### **14. INSPECTION DATA, TEST PLAN, AND INSPECTION VERIFICATION TECHNIQUE SHEET**

The Supplier shall prepare Inspection Data, Test Plan or Verification technique sheet for the items delivered under this Purchase Order. Copies of the completed form must be submitted to AP with each shipment. If statistical inspection is used, the passing sampling plan rejection must be zero defects. Sampling plans must be in accordance to ANSI/ASQ Z1.4 and based on a statistical and reliable confidence level capable of detecting nonconforming product. This sample plan shall be used unless otherwise instructed by the purchase order, or SOW.

- a. **The Inspection Data** form shall include identification of the item to be inspected, measuring equipment to be used, method of inspection (visual, test equipment, gauge, etc.), type of characteristic being measure (key, critical, major, minor), and type of inspection (dimensional, functional, NDT, etc.). Form 3 of AS9102 (First Article Inspection) can be used to satisfy this requirement.
- b. **The Test Plan** shall contain the operational sequence and test points in relation to procurement, manufacture, assembly, checkout, and delivery. The Test Plan shall be submitted to Arrowhead Products for approval at least 30 days prior to production.
- c. **The Inspection Verification Techniques** Sheet shall be filled out by the supplier and submit it to AP for approval 10 working days before the delivery of the product. The form 1196 can be found at Arrowhead Products' website under Support / Supply Chain Management.

#### **15. FIRST ARTICLE APPROVAL**

An AS9102 First Article, representative of production methods, processes or services performed under this Purchase Order, shall be submitted to Arrowhead Products, for Quality Assurance approval prior to shipment of production articles. Arrowhead Products approval of the AS9102 First Article does not relieve the Supplier of any responsibility for conformance to the requirements of the purchase order, drawings, or specifications, on the first or subsequent shipments.

#### **16. NONCONFORMING PROCESS, PRODUCT, SERVICE - (AUTHORIZED DEVIATIONS)**

The Supplier must notify Arrowhead Products within 48 hours of nonconforming processes, products, or services and obtain approval for their disposition.

A Supplier Deviation Approval request (SDAR) Arrowhead Products Form No. 922, is to be initiated by the Supplier for any departure from drawings, specifications or other Purchase Order requirements and must adequately describe such departures, including a complete description of the cause and corrective action taken to preclude recurrence. The SDAR shall be submitted to the Arrowhead Products, which will arrange for Arrowhead Products Material Review Action. A copy of the completed SDAR will be returned to the Supplier, showing results of the Material Review decision. Supplier shall not ship a discrepant item reported and submitted on a SDAR prior to Material Review decision without Arrowhead's prior concurrence.

The Supplier shall refer to the serial number of SDAR on each shipping document which covers items in the SDAR. Items shipped on a SDAR must be segregated from other items to permit separate identification to be maintained.

When Arrowhead Products does not have Material Review authority, the end item customer shall be notified and authorization to ship requested.

NOTE: When Supplier submits a SDAR on discrepant items prior to shipment, the non-conforming condition will not be charged to the Supplier's Quality Performance Record.

#### **17. WORKMANSHIP**

Items or processes performed under this Purchase Order shall exhibit workmanship indicative of aerospace quality. Evidence of flaws, mishandling or abuse shall be cause for rejection. Items must be furnished clean and free of foreign material such as chips, dirt, oils, etc.

## **18. PRESERVATION & PACKAGING**

The following requirements apply only when specific preservation and packaging instructions are not invoked by the purchase order:

- a. All supplies intended for delivery on the Purchase Order shall be protected against the usual hazards of corrosion, contamination, deterioration or other spoilage at the Supplier's facility and prior to delivery.
- b. All supplies delivered under this Purchase Order shall be packaged with suitable protection to prevent corrosion, contamination, deterioration, spoilage or handling damage during transit and while in storage at Arrowhead Products.

## **19. SUPPLIER ASSISTANCE**

The Supplier shall request assistance through Arrowhead Products to clarify: (a) Engineering Drawing or Specifications or (b) Purchase Order Requirements.

## **20. AGE CONTROL**

The Supplier shall have an effective system of age control of items whose acceptability is limited by age of the item. The system must include a method of identifying the age of such items and provisions for the rotation of stock.

- a) Supplier shall show on each container of materials having a limited or specified shelf life (both Supplier's in-plant containers and containers in which material is delivered to Arrowhead) the cure or manufacture date, expiration date or batch number and special storage and handling conditions applicable to the contents. This information shall be in addition to the normal identification requirements of name, part or code number, specification number, type, size, quantity, etc. Special handling conditions shall be recorded on certifications and shipping documents covering the material as delivered to Arrowhead, in addition to normal identification information.
- b) Time lapse between cure or manufacturing date and date of scheduled receipt by Arrowhead Products under this Purchase Order shall not exceed one third of the shelf life for the material without a prior written and approved waiver from Arrowhead Products for each shipment.
- c) In no case shall material be supplied with less than 80% of the useful life cycle remaining.

## **21. CONTROL OF NONDESTRUCTIVE TESTING**

Items requiring NDT shall be submitted, complete with part drawing or document establishing NDT requirement, to a laboratory acceptable to Arrowhead. Test results shall be reported in writing to Arrowhead Products, identifying the laboratory and the certified technician who performed and/or evaluated the tests, signed by a responsible laboratory representative. An adequate method of identifying and cross referencing each x-ray film exposure report and item must be provided. When parts are serialized, serial numbers must appear on the report and film with the control number.

- a. Minimum radiographic requirements are included in this purchase order, on attached sketch.
- b. Radiographic film of each lot and other NDT results shall be inspected by Arrowhead Products at the laboratory performing the work prior to shipment. The Supplier shall notify the Arrowhead Products buyer when the film is ready for review.
- c. NDT reports shall be submitted with each shipment to the Arrowhead and shall include x-ray film when radiographic inspection is required.

## **22. LOT CONTROL & MATERIAL TRACEABILITY**

- a. Items furnished under this purchase order, packing list, certifications and other applicable documents must be identified by manufacturing lot or batch number. Where impractical to stamp individual parts due to size or shape, the lot or batch number shall be stamped on identifying tags or the smallest unit package.

- b. Materials used must be identified by lot number, material type, specification and applicable change number, heat number, etc., and traceable to the lot number(s) of materials used. Traceability records shall be available for review by an Arrowhead Products representative.

### **23. TOOLING DESIGN/FABRICATION**

This purchase order is for the design and/or fabrication of tooling that will be utilized for the manufacturing of production hardware and/or inspection media. The following deliverable items are required with each shipment:

- a) Tooling design suppliers must adhere to the following process in order to close out a purchase order line item specifically for the tool design function OR to proceed to fabrication of the tooling:
  - 1) Tool design must be developed from an Arrowhead designed part sketch/model/drawing. This sketch/model/drawing shall be provided to the Supplier via a secure FTP site and/or standard mail.
  - 2) A tool design review with the cognizant Manufacturing Engineer and/or Tooling Engineer is required prior to completion of a purchase order line item OR to proceed with tooling fabrication. If the Manufacturing Engineer and/or Tooling Engineer do not approve the design the Supplier must repeat the process of tool design review until an acceptable design is approved by the Manufacturing Engineer and/or Tooling Engineer.
  - 3) To signify the completion/approval of the tool design review a signature block must be contained within the title block of the drawing. The required signatures will be the tool designer and cognizant Arrowhead Products Manufacturing Engineer and/or Tooling Engineer.
  - 4) All Tool Designs are property of Arrowhead Products after the completion of the approval cycle.
- b) An AS9102 First Article from an Arrowhead Products approved Inspection Lab OR an Arrowhead Products approved Tooling Fabrication- Inspection Supplier.
- c) The electronic report (If Applicable) from the method of inspection utilized to validate dimensional acceptance. This would include but is not limited to the following methods: CMM, Laser Tracker, or Articulating arm CMM.

### **24. STATISTICAL PROCESS CONTROL**

This Purchase Order contains key characteristics as defined by Boeing Specification DI-9000 and Arrowhead Products QCI-22-085. Process control variable data shall be supplied with part shipment.

### **25. CERTIFICATION OF CALIBRATION**

#### **A. General Calibration**

Measuring and test equipment supplied or serviced under this Purchase Order shall be calibrated in accordance with Military Specification MIL-STD-45662 'Calibration System Requirements', or in accordance with ANSI/NCSL Z540 (Current Rev.), ISO10012 (Current Rev.), 'Calibration Laboratories and Measuring Equipment-General Requirements', ISO/IEC 17025 (Current Rev.) and/or the AMS2750 Pyrometry specification. Additional flow down requirements shall be in accordance with AP specifications QCI-11-042 Precision Gage Control and Calibrations & QCI-09-081 Thermal Treatment of Corrosion Resistant Steel & Titanium Alloys, when applicable.

A preliminary written report is required after each calibration and shall be provided to Arrowhead Products Calibration Technician in the interim a formal report provided to Arrowhead Products. A certification of calibration to the applicable specification is required with each shipment/on-site calibration service provided.

When "Out-of-Tolerance" conditions are detected the Supplier shall notify Arrowhead Products immediately and stop work until direction is provided by Arrowhead Products. The Calibration Technician will then follow Arrowhead Products' procedure per QCI-11-042.

Calibration suppliers shall furnish all procedures/specifications utilized to perform TUS/SAT's or any additional test(s) for review and approval prior to test(s) and/or calibration.

#### **B. Witness of Testing/Calibration**

1. Witnessing of the calibration/testing service is required. Once there have been four (4) consecutive calibrations and upon successful results the witness schedule will be revised to be performed on an annual basis.

C. Forms Requiring Completion at time of Calibration Service:

1. Form numbers ARPRO 1064 (Heat Treat Instrumentation Calibration Checklist) and 1065 (Heat Treat Temperature Uniformity Survey Checklist) are required to be completed at the time of Calibration of the Heat Treat equipment.

D. The Certificate of Conformance for the Calibration Service shall include the requirements of Para. 2 and the following elements:

- a) Statement on certification signifying traceability to N. I. S. T.
- b) Identification/description of the item
- c) The correct specifications are specified on the certification
- d) The current revision of the specification are called out on the certification
- e) Environmental conditions recorded during calibration
- f) Standards used and that calibrations of standards are current
- g) Date calibration was performed and next due date
- h) Calibration results (as received condition and after calibration is complete).
- i) Correction factors used (if applicable) shall be noted on the certifications.
- j) Certification of thermocouple wire used if applicable.
- k) Signature (or stamp) of individual certifying the work performed
- l) Statement of uncertainty and/or accuracy level, when applicable.

## **26. ROLLS ROYCE**

For Rolls Royce Orders the following apply:

A. SABRe requirements:

1. Business Requirements
2. Supplier Approvals
3. Control of Sub-tier Suppliers
4. Source Change
5. Release notes (Certification of Conformity)  
Where delivery has been produced in accordance with an "Approval Plan, Quality Plan or equivalent document" as specified on the purchase order, release note(s) shall carry a clear reference to its unique number and issue status. Example: "Approval Plan - XXXXX (issue 1)"
6. First Article Inspection and Component Proving
7. Control of documents

B. Rationalized Process Specification (RPS)

If an RPS Specifications Applies for Materials one or more of the following may apply per Drawing Requirements:

1. RPS 905, Procurement and Control of Raw material for Manufacture of Components.
2. RPS905/1, Procurement and Control of Wrought Material for the Manufacture of Components.
3. RPS905/2, Procurement and Control of Forgings and Flash Butt Welded Ring for the Manufacture of Components
4. RPS905/3, Procurement and Control of Castings for the Manufacture of Components to Rolls-Royce Requirements
5. RPS905/8, Procurement and Control of Non-Metallic Material for the Manufacture of components.

C. Suppliers shall ensure segregation between aerospace and commercial materials.

D. All SABRe documents can be located on Rolls Royce website for the latest revisions.

If you are unable to locate the aforementioned Rolls Royce documents, please contact the purchasing buyer.

## **27. LOCKHEED MARTIN AERONAUTICAL**

Lockheed Martin Aeronautical Orders the following apply:

- A. Processing to be accomplished in performance of this purchase order is directly related to a Lockheed Martin Aeronautics Company purchase order and must be accomplished in accordance with process specification(s) on this purchase order and the revision in effect as of the date of this PO of Lockheed Martin Aeronautics Appendix QJ. All requirements of such Appendix QJ paragraph 12.a.-f. shall be accomplished. Appendix QJ is located at Lockheed Martin's website.

Specification(s) Title, Specific Revision Level(s) and drawing(s) requirement(s) to be performed by a QCS-001 Source. The Supplier's unique LM Aero identification number (vendor code) as well as the "Process Code" must also be present on the purchase order.

- B. All Suppliers shall maintain a FOD prevention program in accordance with AS9146, and meet the requirements and specified elements of Quality Clause Q4R. The Q4R clause can be found at Lockheed Martin's website/supplier portals.
- C. All Suppliers shall meet the requirements of Appendix QX Paragraph 1.4 (Counterfeit Parts Prevention) paragraph letters A through D. Appendix QX can be found at Lockheed Martin's website/supplier portals.
- D. All Suppliers shall implement and maintain a Software Quality Program or methodology that meets all of the requirements of Lockheed Martin Quality Clause Q6R. The Q6R clause can be found at Lockheed Martin's website/supplier portals.
- E. First Article Planning/Completion shall be completed in accordance with the Q2A Clause. The Q2A clause can be found at Lockheed Martin's website/supplier portals.

If you are unable to locate the aforementioned Lockheed Martin's document(s), please contact the purchasing buyer.

## **28. PRATT & WHITNEY ROCKETDYNE**

PRATT & WHITNEY ROCKETDYNE Orders the following apply:

### **A. Aerospace Supplier Quality Requirements (ASQR-01)**

The ASQR-01 document applies to suppliers and all members of their supply-chain who furnish product, material, processes, and service.

If you are unable to locate the aforementioned Pratt & Whitney Rocketdyne document(s), please contact the purchasing buyer.

### **B. Approved Process Source- Deliverable Documentation**

Supplier or Supplier's subcontract process sources shall be an approved processor or shall use approved processors as required by purchase contract. A list of approved processors and associated processes are available from the Supplier Portal tool.

If the list of approved processors is unavailable to your facility please contact the purchasing buyer and a list of Pratt & Whitney approved sources for the process in question will be made available.

A Certificate of Conformance or equivalent Process certificate, signed by an authorized agent of the Processor / Supplier shall be included with shipping documentation (packing slip). The certificate shall include purchase contract number, part number(s), trace number (as applicable), process specification number with revision, processing date(s) and name of the Processor(s) performing each of the approved processes.

### **C. Hazardous Materials Requirements**

By providing the Certificate of Compliance, it is certifying there is documented evidence showing compliance with Buyer Specification RF0004-425 entitled, "Hazardous Materials Use and Control". A copy of this specification is available through the purchasing buyer.

#### **D. Metallic - Materials Acceptance Testing – Canoga Park**

Specification RC5166 requires parts and materials procured for the J2X programs to have all verification testing performed by laboratories approved to RC5166. Test reports shall contain acceptance test results for each lot of material.

#### **E. Personnel Requirements**

Annual eye examinations are required for all welders, inspectors, and calibration personnel performing operations directly and indirectly related to the manufacture and inspection of Pratt & Whitney Rocketdyne product.

### **29. ARROWHEAD PRODUCTS CHINA (APC)**

APC hardware shall be inspected 100% prior to leaving the APC facility.

#### **A. Material Certifications**

If clause 1B is called out in the Purchase Order Clauses material certifications need to be on file and retrievable upon request, with lot number traceability provided with shipment. All material must be purchased from an Arrowhead Products Los Alamitos, CA approved source.

#### **B. AS9102 FAIR**

The AS9102 FAIR quality clause number 3 will be present on every Purchase Order to Arrowhead Products China (APC). The intent of this callout is to ensure that if any of the following occur that a complete or partial (Delta) first article is performed.

A full or partial FAIR is required to address any of the following changes:

1. A change in the design affecting fit, form or function of the part.
2. A change in manufacturing source(s), process(es), inspection method(s), location of manufacture, tooling or materials, that can potentially affect fit, form or function.
3. A change in numerical control program or translation to another media that can potentially affect fit, form or function.
4. A natural or man-made event, which may adversely affect the manufacturing process.
5. A lapse in production for two years or as specified by the Customer.

If instances 1 thru 5 **do not** pertain to the current shipment a copy of the completed First Article shall remain on-site at APC.

#### **C. Identification / Packaging**

Identification of all parts shall be performed as required per the purchase order instructions. Additionally, only one (1) part number per box is acceptable and the applicable identification information is required to be on the outside of that same shipping box.

All packaging material must be new material. Previously used bubble wrap or paper packaging is not an acceptable packaging practice.

#### **D. Documentation**

Documentation must be provided via the File Transfer Protocol (FTP) provided by Arrowhead Products (Los Alamitos, CA).

The Certificate of Conformance (C of C) must be provided in the box with each shipment.

The pick list of materials used for the build of the hardware must be included with each shipment.

## **E. Cessna Ducting**

Cessna flame test approval is required prior to material usage.

Additionally, the shipment for each Cessna end-item duct must include the applicable flammability certification with the documentation package.

## **F. Surface Acceptance Criteria**

QS-004 Surface Acceptance Criteria for Resin Composite Parts is applicable to this order.

## **G. 100% Dimensional Check**

Provide 100% dimensional sheet check report for each individual part and document on the AS9102 Form 3, until the complete FAIR is performed.

## **30. FLEXIDER QUALITY CLAUSES (Liebherr TBM 850 Program)**

**All requirements are in accordance to LTS-INS-AQ-0276**

### **A. AS9102 FAIR**

All AS9102 First Articles require Arrowhead Products Approval prior to drop shipment to Liebherr. The AS9102 First Article should be completed to both the Arrowhead Products part number as well as the Liebherr part number. Please submit the completed AS9102 First Article to the Arrowhead Products buyer who will then submit the documentation to the appropriate personnel for review and approval.

### **B. Manufacturing Planning/Routing**

All routers (and any changes once master routers are approved) must be approved by AP Manufacturing Engineering and Quality Engineering. Please submit the master routing change to the Arrowhead Products buyer who will then submit the documentation to the appropriate personnel for review and approval.

### **C. QSE (Quality, Security, Environment) System**

All special processes must be compliant with the requirements of Nadcap.

### **D. Inspection & Testing Means**

In all cases, tested units will have to be delivered inspection stamp on or near to the nameplate. Equipment shall be delivered in perfect condition. In any case, no equipment with visual defect will be accepted by LTS, unless it was previously accepted by LTS MRB upon Partner's request.

### **E. Certificate of Conformance**

The Certificate of Conformance shall include the following information:

- a. Name & Address
- b. Purchase Order number including the amendment (If existing)
- c. Quantity delivered by traceability number
- d. LTS part number
- e. LTS' customer part number and/or all other identification required by the LTS' customer
- f. Serial number, or lot/batch number and/or manufacturing date
- g. Assembly or manufacturing date when serial numbering is not applicable
- h. Shelf life, Expiry date, as applicable
- i. Inspection stamp or name, function, signature, date
- j. And all other LTS final customer requirements

### **F. Handling, Storage, Packaging, Preservation and Delivery**

All equipment shall be delivered in individual packaging accompanied by its dossier.

## **G. Delivery Documentation**

The original documents will be placed inside the packaging. The documents include the following:

- Certificate of Conformance
- Delivery Note
- Packaging Information
- ATR and/or inspection/tests records unless otherwise stated in writing by AQFP (if the ATR covers several S/N, put a copy with each part).

## **31. BOEING SLS QUALITY CLAUSES**

### **General**

Supplier procedures prepared in accordance with drawing/specification requirements for this program shall require the written approval by AP and their customer prior to use.

### **Specific**

#### **A. Government Source Inspection**

The Government Source Inspection points will be provided to the Supplier prior to manufacturing via the purchase order. When Government Source Inspection is imposed per this quality clause the supplier must notify the Arrowhead Products' buyer 48 hours in advance of the need for the Government Source Inspection point. Evidence of the Government Source Inspection completion will be required with the shipment paperwork to Arrowhead Products; this can be present on the Shipper, C of C, or another suitable document but must be shipped with the delivered hardware.

#### **B. Boeing Source Inspection**

The Boeing Source Inspection points will be provided to the Supplier prior to manufacturing via the purchase order. When Boeing Source Inspection is imposed per this quality clause the supplier must notify the Arrowhead Products' buyer 48 hours in advance of the need for the Boeing Source Inspection point. Evidence of the Boeing Source Inspection completion will be required with the shipment paperwork to Arrowhead Products; this can be present on the Shipper, C of C, or another suitable document but must be shipped with the delivered hardware.

- i. Final Source Inspection and/or test(s) by a Boeing Quality Representative are required prior to delivery.
- ii. In-Process BMIP and/or test(s) by a Boeing Quality Representative are required prior to delivery.

#### **C. Approved Process Source**

When a Special process is required to be performed per drawing requirements that is either an Industry Standard or Arrowhead Products' customer specification then the following requirement shall apply:

Parts must be processed by a Boeing Approved Process Source or NADCAP Approved for the Special Process being performed.

Once the process has been performed by an Approved Processor the signed certificate of conformance / equivalent process certification must include the following:

- a. Name and address of Processor(s) performing each of the processes
- b. Purchase order number
- c. Part Number(s) and revision
- d. Process specification number (s) in accordance with drawing requirements
- e. Process specification revision
- f. Processing date(s)
- g. Quantity processed
- h. Serial number(s), heat number, or lot/batch number
- i. Signature of authorized company personnel



#### **D. Serialization, Built-To-Specification**

Serialization is required for the SLS program and the following parameters apply:

- a. Sequential Serial Numbers must be assigned and shall not exceed 16 characters
- b. Parts for repair, rework, or rework to a new configuration with the same base number shall retain the original serial number.
- c. Serial number shall be indicated on all shipping reports.
- d. Listing serial numbers is acceptable provided that any breaks in the range are so noted (e.g. S/N: 001-0010, 0012-0020, 0025-0030 for a total of 25 parts).
- e. If parts are delivered in multiple shipments, only the serial numbers applicable to that shipment shall be noted in the shipping report.

#### **E. Eddy Current Inspection**

Each manufactured part shall be Eddy Current tested on all threaded and unthreaded holes and high stress areas indicated on the Arrowhead Products drawing per Arrowhead Products QS-340. Acceptance criteria shall be per Arrowhead Products QS-342. Supplier shall notify Arrowhead Products the source to be used to perform Eddy Current. Source must be approved by Arrowhead Products. Supplier shall notify Arrowhead Products if supplier cannot perform nor has a source to perform Eddy Current testing.

Arrowhead Products will make arrangements for Eddy Current testing if supplier is not capable nor has a source for Eddy Current Testing.

#### **F. NDT Technique Sheets, Process Procedures, and Personnel**

Technique Sheets and/or Process Procedures for Ultrasonic Inspection, Penetrant Inspection, X/ray, and/or Eddy Current Inspection created by the Supplier for processing parts for SLS hardware must be approved by Arrowhead Products and Boeing prior to processing. Contact AP Procurement for the appropriate technique sheet format.

All personnel performing NDT shall be at a minimum Level II and meet the requirements for training, qualification, examination, and certification specified in NAS 410

#### **G. NDT Acceptance Criteria**

Any suspected indications that do not meet the acceptance criteria of the applicable specification requirements, detected during Ultrasonic Inspection, Penetrant Inspection and/or Eddy Current Inspection of raw material are grounds for immediate removal of that material from the production base and shall not be used.

#### **H. Packaging & Preservation**

The following requirements apply only when specific preservation and packaging instruction are not invoked by the purchase order. All supplies delivered under this purchase order shall be packaged in the same method in which it was received. The supplies shall be packaged with suitable protection to prevent corrosion, contamination, deterioration, spoilage or handling damage during transit and while in storage at Arrowhead Products. Use of Acid Free Kraft Paper, MIL-DTL-17667E Type 1, is the only Kraft Paper permissible for use on space products; all other Kraft Paper products are not suitable for use on space products as they may cause surface contamination.

#### **J. Frozen Planning**

The initial Router/Planning must be reviewed and approved by Arrowhead Products Quality and Engineering representatives before work can commence on production parts. All subsequent revisions to the Router/Planning must be reviewed and approved by Arrowhead Products Quality and Engineering representatives prior to application on production parts. History of revision shall be maintained.

## **K. Material Verification “Fingerprinting”**

Material Verification shall be performed by a third party to validate chemical analysis of the material prior to use on production parts. Composition Fingerprinting shall be obtained using Gas Chromatography/ Mass Spectroscopy per Boeing STM0878 on each batch/lot number.

## **L. For Use in Human Space Flight**

For use in human space flight; materials, manufacturing, and workmanship of highest quality standards are essential to astronaut safety. If you are able to supply the desired item with a higher quality than that of the items specified or proposed, you are requested to bring this fact to the immediate attention of the purchaser.

## **M. CONFIDENTIAL, PROPRIETARY AND TRADE SECRET INFORMATION AND MATERIALS**

1. Buyer and Seller shall each keep confidential and protect from unauthorized use and disclosure all (i) confidential, proprietary and/or trade secret information of a Party or third party information authorized to be disclosed by a Party, including without limitation specifications and information pertaining to qualification, certification, manufacturing and/or quality testing procedures; (ii) software containing, conveying or embodying such information; (iii) tooling identified as being subject to this Article that is obtained directly or indirectly from the other in connection with this contract, and (iv) all data deliverables provided by either Party (collectively referred to as Proprietary Information and Materials).
2. Proprietary Information and Materials shall not include information that is lawfully in the public domain in the same form as disclosed herein, lawfully disclosed to or known by the receiving Party without restriction, generally known in the relevant trade or industry prior to disclosure, or developed by the receiving Party independently without reference to the disclosing Party's proprietary information.
3. Buyer and Seller shall each use the Proprietary Information and Materials of the other only in the performance of and for the purpose of this contract to fulfill buyer's obligations and for the purposes of manufacture, testing, inspection, certification, and support of any Goods delivered under this contract.
4. In addition to the disclosures permitted hereunder, a receiving Party may disclose Proprietary Information and Materials in response to a subpoena or court order duly issued in a judicial or legislative process, provided that the receiving Party has used reasonable efforts to give the disclosing Party advance written notice of any such disclosure requirement.

## **N. ASSIGNMENT AND CHANGE OF CONTROL**

1. Seller shall not, and shall cause its affiliates not to, assign this Contract, assign any of its rights or interest in this Contract, delegate any of its obligations under this Contract or subcontract all, or substantially all of its performance of this Contract (each an 'Assignment') without Buyer's prior written consent. In any case, no Assignment shall relieve the Seller of any of its obligations under this Contract or prejudice any rights or claims that Buyer may have against the Seller.
2. Seller is to notify the Buyer in writing of any change in majority ownership of the Seller whether by a sale, conveyance, transfer, license or other distribution of all or substantially all of the Seller's assets; or any planned consolidation or merger of Seller and its controlling affiliates as soon as the information can be legally conveyed.

## **O. ITAR CONTROLS (TRADE CONTROL COMPLIANCE)**

1. The Parties shall comply with all export and import laws, regulations, decrees, orders and policies of the United States Government and the Government of any country in which the Parties conduct business pursuant to this Contract, including but limited to the Export Administration Regulations (EAR) or the U.S. Department of Commerce, the International Traffic in Arms Regulations (ITAR) or the U.S. Department of State, the U.S. Customs and Border Protection Regulations, the Harmonized Tariff Schedule and the anti-boycott and embargo regulations and guidelines as set forth in the EAR and the U.S. Department of the Treasury (collectively, "Trade Control Laws").
2. Seller shall control the disclosure of, and access to, controlled items or technical data provided by Buyer related to the performance of this Contract in compliance with all applicable Trade Control Laws. Seller shall not transfer (to include transfer to foreign persons employed by or associated with, or under contract to Seller, or Seller's sub-tier suppliers or Seller's non-US subsidiaries) any export controlled item, data or services, without providing advance notice to Buyer and obtaining the requisite export and/or import authority.
3. Subject to applicable Trade Control Laws, Seller shall provide Buyer with the export control classification of any commodity or technology including software.

4. Seller represents that it maintains an effective export/import control compliance program in accordance with all applicable Trade Control Laws. A copy of process control documents and/or other documents reasonably related to Seller's compliance with applicable Trade Control Laws will be made available to Buyer upon request.
5. Seller shall promptly notify Buyer if Seller is, or becomes, listed in any Denied Parties List or if Seller's export privileges are otherwise denied, suspended or revoked in whole or in part by any Governmental entity.
6. Seller shall promptly inform Buyer of any actual or alleged violations of any applicable Trade Control Laws, including any suits, actions, proceedings, notices, citations, inquiries or other communications from any government agency concerning actual or alleged violations in Seller's performance under this Contract and shall comply with all reasonable requests from Buyer for information regarding any such violation.

**P. PUBLICITY AND CUSTOMER COMMUNICATION**

Seller shall not, and will require that its subcontractors at any tier shall not, release any publicity, advertisement, news release or denial or confirmation of the same regarding this Contract or the Goods or program to which it pertains without Buyer's prior written approval. Seller shall be responsible to Buyer for any breach of such obligation by any subcontractor. In addition, Buyer shall be responsible for all coordination and communication with Buyer's customer regarding this Contract or the Goods or program to which it pertains. Seller shall have no communications regarding the foregoing with Buyer's customer without Buyer's advance written approval and coordination.

**Q. SELLER FACILITY LOCATION CHANGES**

Seller shall provide to Buyer prior written notice of any proposed plans for moving the Seller's manufacturing location for the Goods under this Contract or moving equipment utilized in the manufacture of the Goods to another facility a minimum of ninety (90) days prior to the planned implementation date. This is to ensure Buyer has sufficient time to review the Seller's transition and risk mitigation plans and implement additional risk mitigations as necessary to protect Buyer's delivery schedule and Buyer's Customer requirements.

**R. ETHICS AND COMPLIANCE PROGRAM**

Seller acknowledges and accepts full responsibility to maintain an ethics and compliance program appropriate for its business throughout the performance of this Contract. Buyer encourages Seller to model its program in accordance with the Federal Sentencing Guidelines, applicable guidance from enforcement authorities, and industry best practices.

**S. ACCESS TO PLANTS AND PROPERTIES**

Where seller is either entering or performing work at premises owned or controlled by Buyer or obtaining access electronically to Buyer's systems or information, Seller shall comply with: (i) all the rules and regulations established by the Buyer for access and activities in and around premises controlled by Buyer; and (ii) Buyer requests for information and documentation to validate citizenship or immigration status of Seller's personnel.

**T. BASIC WORKING CONDITIONS AND HUMAN RIGHTS**

As all business operations take place in an increasingly diverse environment, Arrowhead Products is committed to the protection and advancement of human rights in its global operations. We believe that the concepts included in this section represent important fundamental values that should underlie all aspects of a company's employment and business relationships.

- a. Non-Discrimination and Harassment – It is the policy of Arrowhead Products to attract and retain the most qualified personnel without regard to race, color, religion, national origin, gender, sexual orientation, gender identity, age, physical or mental disability, or veteran status. Discrimination or harassment based on any of the above factors is prohibited, as is retaliation against a person who has made a complaint or given information regarding possible violations of this policy.
- b. Freedom of Association – We recognize and respect employee rights to join or not join any lawful organization of their own choosing. We are committed to complying with laws pertaining to freedom of association, privacy and collective bargaining.
- c. Work Environment and Compensation – We are committed to providing a work environment that fosters communication, productivity, creativity, teamwork and employee engagement. We seek to provide employees with compensation and benefits that are fair and equitable for the type of work and geographic location where the work is being performed.
- d. Slavery, Human Trafficking, Forced Labor and Child Labor – We are opposed to slavery, human trafficking, forced labor and child labor and are committed to complying with applicable laws

prohibiting such exploitation. No retaliatory action will be tolerated against anyone who raises a genuine concern about a possible violation.

- e. Expectations for our Suppliers – We are committed to the highest standards of ethical and business conduct within our own company operations and as it relates to the procurement of goods and services throughout our supply chain. We encourage our suppliers to adopt and enforce concepts similar to these.

## **32. BOEING BDS QUALITY CLAUSES**

### **A. Metallic Materials (Specific):**

Temper or Condition Conversion - Unless specifically authorized by the engineering definition, conversion of a raw material (i.e. heat treat to change the temper or condition of the material) constitutes material substitution of the condition provided by the manufacturer.

#### Metallic Raw Materials

Buyer's engineering drawings may refer to obsolete or superseded specifications covering several forms, thicknesses, widths, etc. of the alloy or alloys. The required characteristics of these materials are defined not only by the objective test standards of the specification, but by the processes/methods by which this final form is achieved. These requirements are often captured in the definitions of the required material forms, and may not be explicitly called out in the detailed requirements. The raw material certification results from both the process used to make it and the tests to verify basic properties.

Supplier shall ensure that metallic materials covered by current or obsolete/superseded specifications are produced using the standard industry practices designed strictly for the production of stock to the specified thickness, diameter, width or cross sectional area, achieved by thermo-mechanical processing or casting process. Chemical, electrochemical and mechanical methods used for the removal of surface scale or contamination, or the production of the required surface finish, in accordance with the material specification are acceptable. Raw material must not be re-certified with respect to thickness, diameter, width or cross sectional area or product form. Machining or cutting of thicker product or other product forms shall not be supplied in lieu of specified product unless specifically authorized by Buyer. Raw material certifications for material or parts shall reflect the form and size of the raw material as originally manufactured by the raw material producer.

### **B. Specification Supersession:**

For government specifications and standards canceled after June 1994, Supplier and subcontractors at all tiers shall use the last active revision of the canceled specification and standard until an acceptable replacement is included in the requirements of this Contract. Contact the Buyer's Authorized Procurement Representative in the event of any inconsistency in applicable specification or standard.

Reports (Full Pedigree from melt to final product) - Raw material certifications shall show clear traceability to the manufacturer(s) of the raw material including ingot source, all thermo-mechanical processing (i.e. forging, rolling, drawing, etc), heat treatment, chemical processing and inspections as required by applicable raw material specification requirements.

Chain of Custody (Disguising intermediate ownership) – Suppliers shall not disguise the pedigree of material or chain of ownership by removal of a previous supplier's name, nomenclature or identification.

## **33. FEDERAL AVIATION ADMINISTRATION (FAA) REPAIR STATION CLAUSE**

In acceptance of the purchase order, the vendor is required to maintain an FAA approved Drug and Alcohol Testing Program and must allow the FAA access to inspect all work performed on behalf of Arrowhead Products. (Ref. FAR Part 145.217)

## **34. SAMPLING INSPECTION**

Sampling inspection shall be performed in accordance with the C=0 Table below, AQL Level 1.0. Form number ARPRO 1135 must be filled out to provide objective evidence that sampling inspection was performed. A range of actuals for each dimensional feature and an indication of "Acceptable" for notes on the drawing are required to be documented on this form 1135 which is available on our website:

[www.arrowheadproducts.net](http://www.arrowheadproducts.net) Support, Supply Chain Management, Supplier Application. The Supplier shall submit a completed copy of form 1135 with each shipment of items covered by this purchase order

Lot size	AQL Level				
	0.25	0.4	0.65	1.0	1.5
5-10	*	*	*	8	5
11-15	*	*	11	8	6
16-20	*	16	12	9	6
21-25	22	17	13	10	6
26-30	25	20	16	11	7
31-35	28	23	18	12	8
36-50	*	32	20	13	8
51-90	50	32	20	13	13
91-150	50	32	20	19	19
151-280	50	32	29	29	19
281-500	50	48	47	29	21
<b>* 100% INSPECTION REQUIRED</b>					

### 35. **100% INSPECTION**

Items to be delivered under this Purchase Order require 100% Inspection of all dimensional characteristics/ features throughout the lot quantity. Form Number ARPRO 1135 must be completed on all ULA POs and Form Number ARPRO 1162 must be completed on all Boeing SLS POs by Source Inspection to provide objective evidence that all identified critical characteristics were inspected. A range of actuals for each dimensional feature and an indication of "Acceptable" for notes on the drawing are required to be documented on these form (1135, 1162) which are available on our website: [www.arrowheadproducts.net](http://www.arrowheadproducts.net) Support, Supply Chain Management, Supplier Application.

## **REVISION HISTORY**

### **Previous Revision History – ON FILE**

#### **Revision 53:**

The changes captures typo errors, format, wrong reference, and deletion of repeated words in many paragraphs of the document.

Replaced 7b with ISO 9001

#### **Revision 54:**

Added to 9g & 10g “(include DCN &/or EO if applicable)”

#### **Revision 55:**

Page 2: Section II. B added “The performance of the supplier shall be monitored by Arrowhead Products”. Page 7: Section III.8 was “...Arrowhead Products reserves the right to advise the supplier of the disposition method, depending on the records' criticality and confidentiality” changed to “...Arrowhead Products shall direct the supplier of the disposition method, depending on the records' criticality and confidentiality

#### **Revision 56:**

Page 2: II B – Added ITAR information

Page 18: Added 31M - CONFIDENTIAL, PROPRIETARY AND TRADE SECRET INFORMATION AND MATERIALS

- ASSIGNMENT AND CHANGE OF CONTROL
- ITAR CONTROLS (TRADE CONTROL COMPLIANCE)
- PUBLICITY AND CUSTOMER COMMUNICATION
- SELLER FACILITY LOCATION CHANGES
- ETHICS AND COMPLIANCE PROGRAM
- ACCESS TO PLANTS AND PROPERTIES
- BASIC WORKING CONDITIONS AND HUMAN RIGHTS

#### **Revision 57:**

Format corrections - Clauses II.A.3, III.7, III.31.N

Page 2: Added detail to clause II.A.7

Page 14: Changed clause III.29.A to “certifications need to be on file and retrievable upon request, with lot number traceability provided with shipment”

Page 18 - 20: Added letter designations after clause III.31.M (added N through T)

#### **Revision 58:**

Changed references to NAS 412 to AS9146 (Section II.K, page 4 and III.27.B Page 13)

#### **Revision 59:**

Updated list of DFARS countries (section II.H) and Rolls Royce SABRe flowdown for record retention (section III.8.d)

#### **Revision 60:**

Updated Clause III.25 A; added “ISO/IEC 17025 (Current Rev.)”